

Albion Public Library Board of Trustees—Minutes for April 11, 2023

Call to Order and Roll Call

Meeting called to order at 6:00 p.m. on Tuesday, April 11, 2023.

Librarian and Trustees present were as follows – Roxanna Behnke, Melissa Felling, Sydney Gracyalny, Shelby Harris, Samantha McDaniel, Rod Minatra, Trevor Ward

Absent members – Dianne Berger, Terry Harper, Will Swardstrom

Quorum

Legal Quorum Present – the presence of six (6) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading of Secretary's Report and Approval of the Minutes

March 2023 meeting minutes were reviewed. Sydney Gracyalny made a motion to approve the minutes, Rod Minatra seconded the motion. Motion passed.

Approval of the Treasurer's Report

A summary of the library's accounts were provided by Trevor Ward via email.

Checking - \$100,363.37

Savings - \$7,292.41 + \$660.34 = \$7,952.75

CDs - \$11,233.08 + \$14,253.61 + \$5,746.29 = \$31,232.98

Total Assets = \$139,549.10

Sydney Gracyalny motioned to approve the treasurer's report, Shelby Harris seconded the motion. Motion passed.

Librarian's Report/Communications

The library has been pretty busy lately with the nicer weather.

Unfinished Business

1. Sidewalk in back – Phil C. got a hold of W. D. Rice and is waiting on getting an estimate for the steps, tuckpointing the brick and cracks on the back porch. Decided to do 4 fully concrete steps with no brick overlay. Getting an estimate of a plastic vs. steel handrail.
2. Front door – may need to switch out the front door due to weathering. There are doors in the upstairs of the library to take a look at. Roxanna to send the board pictures of doors. May need a carpenter to replace them.

New Business

1. Employee wages – board members discussed Roxanna, Linda and Valerie's current wages and current hours. Minimum wage is to increase soon to \$14/hr. Discussed the City of Albion's recent wage increase at \$1.60/hr. Rod Minatra motioned to increase Roxanna and Linda's wages up \$1.60/hr. each. Samantha McDaniel seconded the motion. Motion passed.
2. Sydney Gracyalny proposed the library sponsor a Free Little Library for the future new city park. To discuss at the next meeting.

Adjournment

Sydney Gracyalny moved to adjourn the meeting, Rod Minatra seconded the motion. Motion passed.

The meeting was adjourned at 6:33 p.m.